Annex 1 – Action Plan template

**

*The instructions for this template are provided in blue. They have to be deleted before submission of the Action Plan to the Programme Operator.*

**Annual Action Plan**

|  |  |
| --- | --- |
| Programme Name: | Supporting Social Inclusion (SSIP) |
| Programme Operator: | Ministry of Culture |
| Swiss Support Measure Partner: | Bern University of Applied Sciences |
| Action Plan for the period: | *First Action Plan covers the period from the beginning of the Agreement until 31.12.2025.**Second Action Plan covers the period from 01.01.2026 until 31.12.2026.**Third Action Plan covers the period from 01.01.2027 until 31.12.2027.**Fourth Action Plan covers the period from 01.01.2028 until the end of the Agreement.* |

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| **Summary** |
| *Please provide a short summary of planned activities, how the activities per component interact with each other, how they contribute to the goals of the SSIP.* |

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| **Programme Component 1:** | **Cultural and linguistic integration** |
| Programme Component Operator: | Ministry of Culture |
| Summary of the activities to be implemented during the period: | *Please present the general description of the activities, why they are needed, there purpose and expected results.* |

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| --- | --- | --- | --- | --- |
| # | Activity | The general time frame of the activity | Start date and end date of the activity during the period | Remarks |
| 1.1 |  |  |  | *For example, how many people will participate, place (online or on-site), which organisation/experts will be involved etc.* |
| 1.2 |  |  |  |  |
| … |  |  |  |  |

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| **Programme Component 2:** | **Strengthening the social- and child protection services** |
| Programme Component Operator: | Ministry of Social Affairs |
| Summary of the activities to be implemented during the period: | *Please present the general description of the activities, why they are needed, there purpose and expected results.* |

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| --- | --- | --- | --- | --- |
| # | Activity | The general time frame of the activity | Start date and end date of the activity during the period | Remarks |
| 2.1 |  |  |  | *For example, how many people will participate, place (online or on-site), which organisation/experts will be involved etc.* |
| 2.2 |  |  |  |  |
| … |  |  |  |  |

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| **Programme Component 3:** | **Increasing multicultural competence in the education sector** |
| Programme Component Operator: | Ministry of Education and Research |
| Summary of the activities to be implemented during the period: | *Please present the general description of the activities, why they are needed, there purpose and expected results.* |

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| --- | --- | --- | --- | --- |
| # | Activity | The general time frame of the activity | Start date and end date of the activity during the period | Remarks |
| 3.1 |  |  |  | *For example, how many people will participate, place (online or on-site), which organisation/experts will be involved etc.* |
| 3.2 |  |  |  |  |
| … |  |  |  |  |

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| **Programme Component 4:** | **Strengthening civil society through social innovation** |
| Programme Component Operator: | Ministry of the Interior of the Republic of Estonia |
| Summary of the activities to be implemented during the period: | *Please present the general description of the activities, why they are needed, there purpose and expected results.* |

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| --- | --- | --- | --- | --- |
| # | Activity | The general time frame of the activity | Start date and end date of the activity during the period | Remarks |
| 4.1 |  |  |  | *For example, how many people will participate, place (online or on-site), which organisation/experts will be involved etc.* |
| 4.2 |  |  |  |  |
| … |  |  |  |  |

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| **Management cost** |
| Summary of the activities to be implemented during the period: | *Please present the general description of the activities, why they are needed, there purpose and expected results.* |

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| --- | --- | --- | --- | --- |
| # | Activity | The general time frame of the activity | Start date and end date of the activity during the period | Remarks |
| 5.1 |  |  |  | *For example, how many people will participate, place (online or on-site), which organisation/experts will be involved etc.* |
| 5.2 |  |  |  |  |
| … |  |  |  |  |

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| **Annexes** |
| 1. budget
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| 1. timeline *(for example Gantt chart)*
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